

Extraordinary, Informal Joint Licensing and Regulatory Committee



Forest Heath
District Council

Title:	Agenda
Date:	Tuesday 29 January 2019
Time:	5.30 pm (or on conclusion of the SEBC Licensing and Regulatory Committee, whichever is the later)
Venue:	Conference Chamber West (F1R09) West Suffolk House Western Way, Bury St Edmunds, IP33 3YU
Full Members:	<p style="text-align: center;">Chairman Michael Anderson</p> <p style="text-align: center;">Vice Chairman Brian Harvey</p> <p><i>Conservative Members (8)</i> Chris Barker Carol Lynch John Bloodworth Christine Mason Simon Cole Nigel Roman</p> <p><i>West Suffolk Independent Member (1)</i> Victor Lukaniuk</p> <p><i>UKIP Member (1)</i> Reg Silvester</p>
Substitutes:	Named substitutes are not appointed
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
Quorum:	Three Members
Committee administrator:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk

5.30pm (or on conclusion of the SEBC Licensing and Regulatory Committee, whichever is the later)	Informal joint discussions with St Edmundsbury Borough Council's Licensing and Regulatory Committee on the report listed under Item 4.
5.45pm	The formal meeting of the Licensing and Regulatory Committee will commence immediately following the conclusion of the informal joint discussions.

All Members of St Edmundsbury Borough Council's Licensing and Regulatory Committee will be in attendance to enable informal joint discussions on the report listed in Item 4 to take place between the two Authorities:

COUNCILLORS

Conservative Members (11)	Sarah Broughton Susan Glossop Richard Rout Beccy Hopfensperger	Mike Chester Wayne Hailstone Clive Springett Vacancy	Mary Evans Margaret Marks Peter Thompson
Charter Group Member (1)	Diane Hind		
Haverhill Indys Member (1)	John Burns		

Public Information

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 763233 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The West Suffolk Councils actively welcome members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public speaking:	Members of the public who live or work in West Suffolk are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However, in the event of an emergency use of the lifts is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	
Personal Information	Any personal information processed by Forest Heath District Council or St Edmundsbury Borough Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Data Protection Officer.	

Agenda

Procedural Matters

Part 1 - Public

1. Apologies for Absence

2. Substitutes

3. Public Participation

Members of the public who live or work in West Suffolk are invited to put one question or statement of not more than three minutes duration relating to items in Part 1 of the agenda only. If a question is asked and answered within three minutes the person who asked the question may ask a supplementary question that arises from the reply. A person wishing to speak must register to speak at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking which may be extended at the Chairman's discretion.

(Following the informal discussions with St Edmundsbury Borough Council's Licensing and Regulatory Committee on Item 4 below, Members are reminded that no further debate shall take place. However, Members are requested to formally resolve Item 4 below.)

4. Hackney Carriage Fare Review 2019 Stage 2 - Final Proposals Following Public Consultation

1 - 22

Report No: **LIC/FH/19/001**

(For reference purposes, St Edmundsbury Borough Council's Report No is LIC/SE/19/002)

Part 2 – Exempt

NONE